

JOB TITLE EVENT CREW
COMPANY PAINTED ROCK ESTATE WINERY
LOCATION PENTICTON, BC
CONTACT LORA HENRIKSEN | EVENTS@PAINTEDROCK.CA



PAINTED ROCK
ESTATE WINERY

EVENT CREW

We are looking for a motivated individual to assist us throughout the season, from June – September 2019 with event set up and take down. As Event Crew, you will be responsible for promoting a positive atmosphere and creating an exceptional event experience for guests by ensuring accurate and timely set up for each event.

This role is a part time position that will require moderate labour throughout the season. As Event Crew, you will be a part of the daily interactions with guests and therefore you will be expected to be able to assist guests during their visit to the winery. This role also includes supporting tasting room staff when necessary to build a strong team at Painted Rock Estate Winery.

With the ebb and flow of daily visitors to the tasting room, you will be expected to efficiently manage your time to work as a cohesive team with tasting room staff on event days.

A full-time position will be made available for the right candidate, as opportunities exist within the Wineshop at Painted Rock Estate Winery. Successful full-time candidates must fit the job description for Tasting Room Associate as well as Event Crew.

RESPONSIBILITIES

- Assist Event Coordinator with the daily operations of events to ensure our high-quality standards are maintained and exceeded
- Responsible for timely setup and cleanup of events
- Maintain high standards of safety, cleanliness and organization prior to, during and after events
- Lead by example with a hard work ethic, appearance and professionalism
- Communicate effectively with Event Coordinator to provide valuable event feedback
- Ensure indoor and outdoor areas of the venue are always clean, organized and ready to welcome all guests
- Greet and assist all guests in a professional manner as require
- Maintain a positive and pleasant disposition with guests and team members
- Assist with event execution as necessary
- Perform other related duties as assigned by the management team
- Assist tasting room staff with transition of Wineshop into event space on event dates
- Assist event vendors with event setup and clean up as necessary to ensure responsibility are met in a timely manner
- Assist Wine Club Manager with additional tasks when time permits such as; shipments, stocking, & cleaning

DESIRED SKILLS

- Possess a great attitude, friendly service and work well in a team environment
- Must be able to work unsupervised and complete tasks on timelines
- Must be able to lift heavy objects on a regular basis and stand for extended periods of time
- Knowledge of service etiquette preferred
- Must be organized and able to keep work area clean and tidy
- Clear communication skills to coordinate effectively with team members to ensure flawless customer service
- Maintain good grooming and personal hygiene
- Able to work flexible hours, must be available to work weekends, late nights and holidays as needed
- No wine education necessary for part time position, considered an asset
- Enthusiasm to learn, considered an asset
- Previous event or serving background considered an asset